

**8 VAC 40-140**

**VIRGINIA VOCATIONAL INCENTIVE SCHOLARSHIP PROGRAM FOR SHIPYARD WORKERS**

**REGULATIONS.**

8 VAC 40-140-10. Purpose.

8 VAC 40-140-20. Definitions.

8 VAC 40-140-30. Use of funds.

8 VAC 40-140-40. Application procedures and selection of scholarship recipients.

8 VAC 40-140-50. Eligibility criteria for an initial scholarship.

8 VAC 40-140-60. Renewability of scholarships.

8 VAC 40-140-70. Scholarship conditions.

8 VAC 40-140-80. Scholarship amount.

8 VAC 40-140-90. Noncompliance with scholarship agreement.

8 VAC 40-140-100. Responsibility of the college.

8 VAC 40-140-10. Purpose.

The purpose of the Virginia Vocational Incentive Scholarship Program for Shipyard Workers is to provide scholarships to shipyard workers enrolled in shipyard apprenticeship programs or Associate in Applied Science Degree programs at Tidewater Community College.

8 VAC 40-140-20. Definitions.

The following words and terms when used in this chapter shall have the following meanings unless the context clearly indicates otherwise:

"Apprenticeship program" means a three-year program combining educational instruction and on-the-job training that is established for the purpose of enhancing the education and skills of shipyard workers and registered with the Virginia Department of Labor and Industry.

"College" means Tidewater Community College.

"Council" means the State Council of Higher Education for Virginia or its designated staff.

"Program" means the Virginia Vocational Incentive Scholarship Program for Shipyard Workers.

"Eligible course of study" means an Associate in Applied Science degree program or an apprenticeship program registered with the Virginia Department of Labor and Industry.

"Scholar" means a recipient of program funds from the Virginia Vocational Incentive Scholarship Program for Shipyard Workers.

"Scholarship" means a grant from state funds appropriated for the Virginia Vocational Incentive Scholarship Program for Shipyard Workers.

"Shipyard worker" means any person employed full time on a salaried or wage basis, whose tenure is not restricted as to temporary or provisional appointment, at a ship manufacturing or ship repair company located in the Commonwealth of Virginia.

8 VAC 40-140-30. Use of funds.

A. The college shall establish and maintain financial records that accurately reflect all program transactions as they occur. The college shall establish and maintain general ledger control accounts and related subsidiary accounts that identify each program transaction and separate those transactions from all other institutional financial activity.

B. Funds may be paid to the college on behalf of shipyard workers who have been awarded scholarships pursuant to §23-220.01 of the Code of Virginia and this chapter. Funds also may be used by the college for the implementation and administration of the program. Funds used by the college to implement and administer the program shall not exceed in any given year five percent of that year's allocation for the program.

8 VAC 40-140-40. Application procedures and selection of scholarship recipients.

To apply for a scholarship under the program, a student must follow the procedures established by the college and approved by the council. Recipients will be selected by the college using a process approved by the council.

8 VAC 40-140-50. Eligibility criteria for an initial scholarship.

In order to receive a scholarship, the student must be:

1. A domiciliary resident of Virginia as defined in §23-7.4 of the Code of Virginia and determined by the college.
2. Employed full time as a shipyard worker, and
3. Enrolled full or part time in an eligible course of study.

8 VAC 40-140-60. Renewability of scholarships.

Scholarships may be renewed for up to two academic years provided that the student continues to meet the initial eligibility criteria specified in 8 VAC 40-140-50 and maintains a cumulative grade point average of at least 3.0 on a scale of 4.0 or its equivalent at the completion of each academic year.

8 VAC 40-140-70. Scholarship conditions.

To receive initial and renewal scholarships, the student must enter into an agreement with the council through the college under which he agrees to:

1. Continue full-time employment as a shipyard worker until his successful completion of the eligible course of study,
2. Continue pursuing an eligible course of study,
3. Upon successful completion of the eligible course of study, work continuously in Virginia as a shipyard worker for the same number of years that he was the beneficiary of such scholarship,
4. Provide evidence of compliance with subdivision 3 of this section in the form of a statement from the human resources director of the shipyard in which the scholar is working, certifying that the scholar is employed full time as a shipyard worker, and
5. Repay the total amount of funds received, or the appropriate portion thereof, and any accrued interest, if he fails to honor the requirements specified in subdivision 1, 2, and 3 of this section.

8 VAC 40-140-80. Scholarship amount.

A. In no case may a student receive a scholarship under the program that exceeds the cost of full tuition and required fees relating to the eligible course of study.

B. If a scholar withdraws from all courses during a term, the tuition refund policy in effect at the college will determine the portion of the award amount that must be reclaimed by the college.

8 VAC 40-140-90. Noncompliance with scholarship agreement.

A. A scholar found to be in noncompliance with the scholarship agreement entered shall:

1. Repay the amount of scholarship funds received, prorated according to the fraction of the work obligation not completed, as determined by the council,
2. Pay a simple, per annum interest charge of five percent on the outstanding principal as determined by the council, and
3. Pay all reasonable collection costs as determined by the council.

B. A scholar required to repay his scholarship shall:

1. Enter repayment status on the first day of the first calendar month after:
  - a. The council has determined that the scholar is no longer enrolled in an eligible course of study, but not before six months has elapsed since the scholar was enrolled in such course of study,
  - b. The date the scholar informs the council that he does not plan to fulfill the work obligation, or
  - c. The latest date on which the scholar must have begun working in order to have completed the work obligation within ten years after completing the postsecondary education for which the scholarship was awarded, as determined by the council.
2. Make monthly payments to the council that cover principal, interest, and any collection costs according to a schedule established by the council that calls for minimum payments of \$100 per month and to complete repayment within ten years after the scholar enters repayment status.

C. The interest charge specified in subdivision A 2 of this section accrues from:

1. The date of the initial scholarship payment if the council has determined that the scholar is no longer enrolled in an eligible course of study or completed an eligible course of study but never became employed as a shipyard worker; or
2. The day after the last day of the scholarship period for which the work obligation has been fulfilled.

D. The council shall capitalize any accrued interest at the time it establishes a scholar's repayment schedule.

E. The council may approve less than \$100 minimum monthly payments or forgive partial interest charges due to extenuating circumstances.

F. The council may approve a reduction in interest charges for scholars making consistent on-time monthly payments that meet or exceed the minimum required amount.

G. A scholar is not considered in violation of the repayment schedule established by the council during the time he is:

1. Serving on active duty as a member of the armed services of the United States, or serving as a member of VISTA or the Peace Corps, for a period not in excess of three years,
2. Accompanying a spouse who is serving on active duty as a member of the armed services of the United States, or serving as a member of VISTA or the Peace Corps, for a period not in excess of three years,
3. Experiencing health conditions that impede his ability to perform requisite service in a shipyard setting for a period not to exceed three years,
4. Unable to secure employment by reason of the care required by a disabled child, spouse, or parent for a period not in excess of 12 months, or

5. Unable to satisfy the terms of the repayment schedule established by the council and is also seeking and unable to find full-time employment as a shipyard worker in Virginia for a single period not to exceed 27 months.

H. To qualify for any of the exceptions in subdivision G of this section, a scholar must notify the council of his claim to the exception and provide supporting documentation as required by the council.

I. During the time a scholar qualifies for any of the exceptions specified in subdivision G or this section, he need not make the scholarship repayments and interest does not accrue.

J. The council shall extend the ten-year scholarship repayment period by a period equal to the length of time a scholar meets any of the exceptions in subdivision G of this section or if a scholar's inability to complete the scholarship repayments within this ten-year period because of his financial condition has been established to the council's satisfaction.

K. The council shall cancel a scholar's repayment obligation if it determines that:

1. On the basis of a sworn affidavit of a qualified physician, the scholar is unable to work on a full-time basis because of an impairment that is expected to continue indefinitely or result in death, or
2. The scholar has died, on the basis of a death certificate or other evidence conclusive under state law.

#### 8 VAC 40-140-100. Responsibility of the college.

The college shall:

1. Comply with all requests from the council for reports or information necessary to carry out the operation of the program,
2. Retain a copy of each signed promissory note and send the original promissory note to the council, and

3. Notify the council if a scholar fails to meet the terms of the promissory note and enters repayment status.

I certify that this regulation is full, true, and correctly dated.

---

Linda H Woodley,

Coordinator, Private and Out-of-State Postsecondary Education

and Regulatory Coordinator  
State Council of Higher Education for Virginia

Date: June 12, 2007 .